



# Workshop on Understanding the Elements of MS ISO/IEC 17025:2017

(Code: UE17025)

2 & 3 July 2018

Organized by

**IKM (Perak Branch) Professional Training Centre**

## **Trainer's Profile**

Ms. Ng Pui Wan retired from Jabatan Kimia Malaysia in October 1999. She is currently working as a Contract Lead and Technical Assessor with the Department of Standards Malaysia (DSM) in the accreditation programmes (SAMM – ISO/IEC 17025, ISO 15189, Accreditation of Certifying Bodies – ISO/IEC Guide 61, 65, 66). She has been involved in accreditation activities since 1994. She is associated with Synchrosoft Sdn Bhd, an IT company dealing with customized software and laboratory management system. She has acted as a quality consultant to laboratories on the setting up and implementing of laboratory management system to comply with ISO/IEC 17025. Ms Ng has conducted training in laboratory quality subjects including Management of Laboratory Quality System; ISO/IEC 17025; Measurement of Uncertainty based on Eurachem Guide, NATA and IANZ document; Internal Auditing, etc. Currently she is trainer for the Institut Kimia Malaysia (IKM) on the ISO/IEC 17025 Module.

**Workshop Programme** – Introduction, General requirements, Structural requirements, Resource requirements, Process requirements, Management systems requirements

**Registration closing date: 19 June 2018**

**Registration Fee** (*inclusive of refreshments, lunch & workshop materials*):

**IKM Members: RM 689.00**

**Non IKM Members: RM 901.00** (*inclusive of 6% GST*)



## **Who should attend**

- ✓ Practicing chemists and quality assurance managers who wish to acquire the knowledge and understanding of laboratory management system that comply with ISO/IEC 17025:2017.

**❑ Terms & Conditions**

The organizer reserves the right to make changes on the programme, cancel or reschedule the programme due to unforeseen circumstances. All efforts will be made to inform registered participants of such changes. The organizer will not be responsible for any damages or expenses suffered by the participants as a results of alternative arrangements made.

The **workshop registration fee** must be paid to “**Institut Kimia Malaysia Perak Branch**”, **Public Bank Account No: 3096895915**. No refund of registration fee for cancelation of registration after the closing date. However, a registered participant can be replaced with another person at no additional cost.

**❑ Workshop Venue**

**Fair Park Hotel,  
85, Jalan Kamaruddin Isa, 31400 Ipoh, Perak**

Special accommodation rate available for participants at Fair Park Hotel, Ipoh. Please contact hotel sales at fairpark.ipoh@gmail.com; Office number: 05-5488666

**❑ Kindly email the registration form & payment slip to**

**Assoc. Prof. Dr. Chong Fai Kait  
Email: chongfk10@gmail.com  
Mobile number: 018-2104182**



**❑ Registration Form (Code: UE17025)**

**Category**

Participants' Name *(Include IKM membership Number)*

IKM Member

Non IKM Member

1.....

2.....

3.....

Company Name & Address

**Total Registration Fees: RM.....**

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Telephone Number..... Email.....